

# Tennessee Structural Engineers Association

Minutes of the  
State Board of Directors meeting  
Friday January 20, 2012  
10:00 AM CDT  
At the office of Stan D. Lindsey  
Brentwood, TN



<b>Board Members</b>	<b>Office</b>	<b>Attendance</b>
Eugene Adams	President	Present
Otto Schwarz	V. President	Present
David Cartwright	Treasurer	Present
Andy Milligan	Secretary	Present
Stephen Shearer	Past President	Present
Robert Paullus	Delegate	Present
Logan Meeks	Delegate	Present

## **Guests:**

Jason Perry	Guest from MR and our Host
Julie Furr	Guest from WR

## **Call to Order**

The president Eugene Adams called the meeting to order at 10:00 AM CDT.

## **Approval of the Minutes**

### **Treasurer's Report**

## **New Business**

### **The state web site:**

A motion was made by Andy Milligan:

TNSEA will contract with Mr. Sean Rhea to maintain and update the TNSEA web site for a fee of approximately \$500.00 per annum. This fee is to be paid from the state funds.

The motion was seconded by Stephen Shearer and passed by unanimous consent.

Each region will provide two or three names as contacts to provide content to Mr. Rhea or to add content as convenient. A Mr. Rhea will provide assistance to named contacts in gaining access to the site either through phone conversation or attendance at a called meeting. In the interim regional web site content may be transmitted through Mr. Otto Schwarz.

### **Separate SE Licensure:**

A motion by Otto Schwarz:

TNSEA will pursue discussion on separate licensure for Structural Engineers.

Second by Eugene Adams

The motion passed by unanimous consent.

To affect progress in this issue the board will charge a committee with representation from each region.

The goal of this committee will be to prepare a position paper which will with membership ratification

will be presented to the Tennessee State Board of Licensure. Discussion of the motion included agreement that a Grandfather Clause would be essential to passage. It is suggested that the committee be present at the upcoming meeting to be held with NCSEA representative Barry Arnold. The committee should formulate questions for discussion with Mr. Arnold. Committee discussion should include PE vs. SE design scope and limitations and review of states that have passed separate SE licensure laws.

**Increase size of state board of directors:**

A motion by Otto Schwarz:

Move to increase the membership of the state board of directors from seven members to nine members with equal representation from each region by attaching a standing rule to the bylaws.

Second by Andy Milligan

The motion passed by unanimous consent.

**Annual state convention:**

A motion by Eugene Adams:

Move to form a state committee with representation of one person from each region to study the feasibility of an annual state convention with the first occurrence in the May to June period of 2013.

Second by Otto Schwarz

The motion passed by unanimous consent.

A discussion on committee activity followed which included the following points.

- Codes and Standards Committee
  - The next pressing issue of the Codes and Standards committee should be the topic of Special Inspections.
  - The committee should be looking ahead for the times that codes need to be changed in the exempt jurisdictions and be prepared to offer council to the codes enforcement bodies. This committee should create a forum for discussion of code problems as they arise and are brought forth by the membership. Otto Schwarz will compile and distribute a listing of regional committee participants to facilitate communication between the regions.
- Membership Committee
  - An awards system to recognize distinguished service was discussed. It was recommended that the state board recognize engineers recognized by the regions. These recognitions would be an appropriate activity at the proposed annual conference.
  - NCSEA recognizes the Robert Cornforth Award and eligible candidates are submitted by their respective state organizations.
  - Awards for notable projects can be recognized on the state web site and at the annual convention.

**Incorporation of state organization:**

A motion by Eugene Adams:

Move that John McDonald be authorized to proceed with necessary filings to incorporate the Tennessee Structural Engineers Association as a 501c.6 non-profit organization. The preferred method shall be by changing the name of the West Tennessee Structural Engineers Association to the Tennessee Structural Engineers Association.

Second by Otto Schwarz

The motion passed by unanimous consent.

Notes from discussion with Mr. John McDonald Attorney with the firm Evans, Jones & Reynolds Attorneys at Law Nashville, TN:

Incorporate as a non-profit 501c.6 corporation.

Dues will be tax deductible for members.

Income tax filing would be with form 990.

Mark McGuire in the West Region has done most of the work investigating incorporation. Mark's phone is 901 576-6690.

Consolidate the organization using the West Tennessee incorporation and change the name to the Tennessee Structural Engineers Association.

Each region will maintain separate bank accounts for their operations. Each region will report to the state for the combined tax filing.

Name Evans, Jones & Reynolds as the registered agent of the corporation.

The address of the corporation will be P.O. Box 40711, Nashville, TN 37204.

David Catwright will contact Mr. Scott Husbands to discuss Mr. Husbands' availability to provide accounting services to the TNSEA.

Mr. McDonald will make recommendations concerning an indemnification clause.

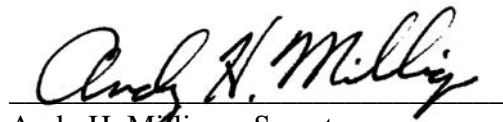
The limit on expenditures or commitments will be \$1500.00 without approval by the board.

We should reiterate the necessity of requiring two signatures on checks.

Comment that it may be necessary to register with State Board of A/E. The A/E board will be contacted to determine the necessity of such registration.

### **Adjournment**

The meeting was adjourned at 2:30 PM.



Andy H. Milligan, Secretary