

Tennessee Structural Engineers Association

Minutes of the
State Board of Directors meeting
Friday January 24, 2013
3:30 PM CDT
Music City Conference Center



Board Members	Office	Attendance
Eugene Adams	President	Present
David Cartwright	Treasurer	Present
Andy Milligan	Secretary	Present
Stephen Shearer	Past President	Absent
Robert Paullus	Delegate	Present
Logan Meeks	Delegate	Present
Jason Perry	At Large	Present
Fred Wise	Vice President	Present
Guests		
Don Yarbrough	VP MT Region	
James Smithey	Treasurer MT Region	
Jack Roth	MT Board member	
Ryan Gerkin	ET Region member	
Nick Deal	ET Region member	
Jason Crudo		
Stephen Cotton	Website Committee	
David Davidson	David Lipscome College	

Call to Order

The president Eugene Adams called the meeting to order at 3:30 PM CST. Mr. Adams relinquished the chair to Mr. Cartwright for the conduct of the meeting.

Minutes:

The minutes from meetings November 9, 2012, December 18, 2012, and January 11, 2013 were approved as submitted.

New Business

Convention Update and Schedule:

Mr. Cartwright reported that response from corporate sponsors had been good and that the anticipated attendance was from 80 to 100 attendees. No problems were reported.

Association Insurance Benefit:

A presentation was made to the board by Pat McFadden of Innovative Financial Group offering disability insurance to the membership at a reduced rate. The board will discuss the matter and make a decision at a future board meeting. A clarification is needed from Mr. McFadden on whether they require contact information for the entire membership or just for members that respond positively to an offering.

State Incorporation and Legal Status of TNSEA:

The report from Mr. John McDonald of Evans, Jones, & Reynolds is that the only thing lacking is the signatures of the west region officers on the document permitting the name change of the corporation from the West Tennessee association to the Tennessee State association. It was anticipated that the required officers would be in attendance to the convention on Friday. Additional discussion on the matter suggested that once the state association was under incorporation with an EIN that we would move to an online bookkeeping system such as QuickBooks and possible centralize the bank accounts. Our account with Mr. McDonald is current to date.

State Membership status:

The current state membership is approximately 160 members with 32 in ER, 90 in MR, and 50 in WR. Some new applications are anticipated during the convention. The desire to incorporate membership application and dues payment through the website was discussed during the committee reports following.

State Treasury/Financial Status:

Mr. Cartwright reported that the state organization was in good shape financially. A report on the convention will be presented at the next board meeting scheduled for March.

Committee Reports:

1. Website Committee: Stephen Cotton presented for comment a preliminary web based application for membership and requested comments from the board. The fact that the three regions do not have uniform dues structures was discussed and Mr. Cotton responded that the web application could accommodate that difference. The question of where dues paid through the website would be deposited was discussed and left open for input from the regional boards.
2. SEER Committee: Jim Smithey reported that a round table discussion is planned for tomorrow. Ryan Gerkin and Julie Furr are working to attain coordination statewide to unify the committee. Jim attended a CUSEC regional meeting in Louisville focusing on issues of liability and sharing services across state lines. They are working to formulate policy and guidelines to be used regionally. Missouri has progressed in preparation of a document which was tested during the Joplin tornadoes. A dress rehearsal of policies and guidelines is planned for June of 2014 called "Capstone 14". The NCSEA webinar last October was well attended and will be repeated next spring.
3. Licensing Committee: Eugene Adams reported that the licensing committee has been meeting since May and has prepared a policy statement to be presented to the membership at the conference tomorrow. The document will be placed on the TNSEA website for a 30 day comment period. With member comments incorporated the document will be presented to the Engineers Board for their input. John Cothron the executive director of the Tennessee Board of Engineers is expected to attend. The State Fire Marshall was also invited. We are in the process of formulating a plan to get the issue before the legislators. We need to court the support of ACEC and TSPE and find a sponsor in the legislature. We are encouraged to participate in Engineers Day on the Hill.
4. Codes Advisory Committee: Jason Perry reported that our policy statement on Special Inspection is almost ready for comments by the membership. The policy was prepared with input from various sources including several engineering firms, testing firms, architects, and codes officials. Once approved by the board the document will be posted on the web site for public use. David Garce will do a legal review of the document while it is under review. Jason

is planning a presentation for the Middle Tennessee Fire Marshal's Office. We anticipate conducting training for Building Code Officials.

Executive Director:

As the size of the organization increases the need for an Executive Director deserves consideration. NCSEA is in the process of producing a handbook for executive directors. We should look into sharing an executive director with neighboring states. The executive director for Alabama and Georgia is available to add another state. There are also firms that specialize in providing this service on an as needed basis. This topic was tabled for future discussion.

Vacant Board Position:

The vice president position was vacated when Otto Schwarz left the state. Mr. Fred Wise has agreed to fill the position and continue next year to advance to president. Eugene Adams moved that Mr. Wise be installed in the position of vice president until September 2013 and then to advance to the office of president. David Cartwright seconded the motion. The motion passed by a unanimously.

The position of delegate to the national convention was tabled for later discussion.

Young Members:

Bob Proctor reported on a presentation made at the last national convention by Heather Anesta from Florida SEA young members committee. The attraction of young members is recognized as the future of the organization and we agreed that efforts need to be made to attract young members. Ms. Anesta's presentation included reports of preparation seminars for the structural exam and advice on preparing resumes and opportunities for young graduates before their first employment. NCSEA has a committee on young members which is a resource for starting our own young members committee. Everyone was encouraged to identify young members in their region to start this committee.

Bylaws:

There was no discussion on the bylaws.

State Convention:

David Cartwright was recognized by the board for the extensive work he performed to make the first convention a success.

Adjournment

The meeting was adjourned at 5:30 PM.



Andy H. Milligan, Secretary