

Tennessee Structural Engineers Association

Minutes of the
State Board of Directors meeting
Friday May 10, 2013
9:30 AM CDT
By Conference Call



Board Members	Office	Attendance
Eugene Adams	President	Present
David Cartwright	Treasurer	Present
Andy Milligan	Secretary	Present
Stephen Shearer	Past President	Absent
Robert Paullus	Delegate	Present
Logan Meeks	Delegate	Absent
Jason Perry	At Large	Present
Fred Wise	Vice President	Present

Call to Order:

The president Eugene Adams called the meeting to order at 9:30 AM CDT.

Minutes:

The minutes from the last meeting were not available at this time.

New Business:

- A centralized Post Office Box for the state organization is needed. It was suggested that one be acquired at the same location as the Middle Region which is at the Berryhill Office in Nashville. Paullus suggested we rent from a vendor which can accept UPS or FedEx deliveries. One near the Berryhill Post Office will be investigated.
- A discussion concerning consolidating the Bank Accounts into one institution. The state account is currently under Mr. Cartwrights personal SSN. The board agreed to the benefits of consolidating the accounts into one institution and directed Mr. Cartwright to work with the regional treasurers to affect this change. The incorporation name change will need to be finalized before this action is taken.
- The incorporation name change is being held up due to the West Region being under contract to perform a study.
- Current membership dues are at \$20 to NCSEA, \$20 to TNSEA state, remainder to local regions. Middle and West Region dues are at \$100 per member and East Region is at \$75.
- Mr. Cartwright is to work with the regional treasurers to get everyone to use a common type of accounting program to ease tax preparation.
- A central storage of the associations records is needed. It was agreed that all records be scanned and stored in the cloud with backups on Compact Disks.
- The Middle Region website committee consists of Jason Perry and Stephen Cotton. Shaun Rhea remains available as a consultant. Representation from the other regions is needed on the committee. The committee is working toward making online registration and online address updates available for the membership

Old Business:

- State Convention:
 - Mr. Cartwright was thanked for his tireless work to make our first state convention a success. There were many positive comments from the attendees and the vendors present. In spite of the short time period between the announcement and the convention there was a good turnout from the membership. It also appears that the convention has increased the number of new applications.
 - The total cost of the convention came to \$17,000. The receipts from vendors, sponsors, and attendees totaled \$12,000 leaving a shortfall of \$5000. The Middle Region up-fronted \$5,000 for the deposit to Music City Sheraton.
 - We are looking to hold the next convention in late October to early November in 2013 working toward an August or late summer date in 2014 and years after.
 - The space rental rates for summer are much less than in January. We also believe that costs can be cut by making different arrangements for audio/visual equipment and by reducing the afternoon food purchased.
 - The convention committee is being expanded to include Mr. Jason Perry, Mr. Fred Wise, Mr. Eugene Adams from the East Region, and Ms. Kathy Thompson from the West Region.
 - By announcing the date much further in advance we expect to increase the vendor participation and attendance.
 - Jason Perry has created a google website to track vendors and coordinate vendor contacts. Access will be forwarded to the remainder of the committee. Anyone with the name of a vendor that may be interested should forward them to David Cartwright.
- Disability insurance: The key question concerning whether or not to accept the offer from Principal Insurance for discounted disability insurance will be how much access to the membership is desired by the vendor.
- Special Inspections: The release of the special inspection document is waiting on finalization of the incorporation of the state organization.
- Memphis Shelby County code issue: Bob Paullus provided an update. Shelby County Commission and Memphis City Council have adopted a hybrid code, the IBC 2012 and existing building code. The board unanimously resolved that TNSEA is in support of full implementation of the seismic code throughout Tennessee.
- Young Members: Bob Paullus will try to arrange for Heather Arnesta to speak at the next state convention. We will invite leaders from state schools to hear her presentation on starting a young members group.
- Delegate to national convention: Stephen Shearer is considering the position. Eugene Adams is available if needed. Bob Paullus is intending to attend as he is on the code advisory committee. David Cartwright is planning to attend through his company. Bob Paullus has the national conference schedule posted. The next convention is to be in New Orleans.
- Codes advisory: The special inspections policy is posted on the TNSEA website. We are waiting on the incorporation of the state organization before publishing the document. Jason Perry will inquire on the cost of obtaining a legal review.

Adjournment: The next meeting was set for the second Friday in July at 9:30 CDT by conference call. The licensing committee will meet May 24th. The meeting was adjourned at 11:00 AM.



Andy H. Milligan, Secretary